



**Title: Senior Staff Accountant**  
**Location: Worcester, MA**  
**Reports to: Assistant Controller**

**Join our team!** At Mustang Bio we are driven by people. The patients we serve and the team we are building are the driving forces behind our mission to deliver life-changing first-in-class cell and gene therapies to patients with genetic diseases and aggressive forms of cancer.

**Overview:**

This position is primarily responsible for the processing of key accounting tasks necessary to maintain the books and records for Mustang Bio. Key tasks include: reconciliation of bank statements, monthly account reconciliations, general ledger journal entries, and spreadsheet analysis.

**Specific Responsibilities:**

- Prepare monthly journal entries
- Prepare general ledger account analyses and reconciliations
- Prepare monthly debt covenant reporting requirements
- Prepare financial spreadsheet analysis as requested
- Assist with the Company's annual operating and capital budget process
- Prepare audit work papers
- Assist in the preparation and update of fiscal policies and procedures
- Assist in the monthly close process
- Prepare financial supporting documents for quarterly and annual SEC reporting
- Contribute and participate in the SAP system implementation
- Prepare and monitor transactions and reporting related to funded grants
- Support other finance staff members as needed

**Qualifications and Experience:**

- BA or BS degree in accounting, finance or related field
- 4 years of financial accounting experience
- Public accounting firm or Biotech experience desirable
- CPA a plus
- Intermediate understanding systems and accounting procedures
- Proficiency with MS-Excel and other Office suite applications
- Good attention to detail
- Strong math skills
- Ability to handle multiple tasks under established deadlines
- Public company experience is desired